

# A&C Manual – Version 8

## Schedule of Amendments

Reference	Amendment Description
Development Portal	Several amendments have occurred throughout the Manual to update reference to the Development Portal where Certification processing has translated from the online forms to the new Development Portal
Definitions	Amendments to include new Pre Lodgement terms, Tier definitions and amend terminology from 'audit' to 'quality assurance'
Overview	Addition of 'Consent to Interfere' approval aspects ( <i>Water Supply (Safety and Reliability) Act 2008</i> ) and 'On Maintenance Certificate' (now a separate process).
Roles and Responsibilities	Addition of 'Consent to Interfere' approval aspects ( <i>Water Supply (Safety and Reliability) Act 2008</i> ) Additional paragraph to clarify Construction Certifier responsibilities.
Conflict of Interest	Additional wording to clarify categories of Conflict of Interest that must be recorded.
Implementation	Addition of Tier Scheme for relevant items.
Part A – Section 1.1	Addition of 'Consent to Interfere' approval aspects ( <i>Water Supply (Safety and Reliability) Act 2008</i> )
Part A – Section 4	Addition of Early Works and On Maintenance Certificate reference and further clarify the requirements for engagement of a Construction Certifier.
Part A – Section 6.4	Addition to further clarify Major Certifier categories for certification submissions (noting Major certifiers submitting certification packages for Minor Category MUST use their Minor Certifier registration number).
Part A – Section 6.6	Addition to further clarify responsibilities of Construction Certifier.
Part A – Section 7	Various additions including clarified responsibilities and Early Works and On Maintenance references.
Part A – Section 8.2.4	Correction to Certifier type.
Part A – Section 8.3	Additions to clarify new 'to the industry' for new entrants.
Part A – Table 8	Additions to include Early Works and On Maintenance
Part A – Section 12.2	Amended to specify training location as nominated.
Part A – Section 13.4	Amended to update reference to new Permit system (Beakon)
Part A – Section 13.5	Amended to align with Tier Scheme implementation
Part A – Section 13.6	New section inserted – Voluntary Withdrawal of Appointment
Part A – Section 14	Amended to align with Tier Scheme implementation
Part A – Section 15.1	Amended to align with Tier Scheme implementation
Part A – Section 15.1.1	Addition of Early Works and On Maintenance reference and addition of reference to full and partial quality assurance check proportion
Part A – Section 15.1.3	Addition of quality assurance weighting clarification.
Part A – Section 15.1.4	Increased quality assurance report dispute timeframe.
Part A – Section 15.2, 15.3 and 15.4	Addition of Tier Scheme – enhancement to performance management
Part B – Section 2	Amendments and additions to assist clarification of pre lodgement applications and how they are managed by the Development Portal.
Part B – Section 2.1	Addition of reference to fees and charges for SAN
Part B – Section 2.4	Addition of new section to advise of Pre Lodgement services and process.
Part B – Section 3.1.2	Addition of example to assist clarifying the process applicable when TMR PUP approval applies.
Part B – Section 3.2.2	Addition of example to assist clarifying Minor Certifier certification criteria application.
Part B – Section 3.3.1	Connection Application categories to align with Development Portal processing. Example addition to include reference to Unitywater's specifications and reference library.
Part B – Section 3.3.2.3	Addition to reference SEQ Code for standard drawings relating to metered services and sewer property connections.

Part B – Section 3.3.9	Addition to address easement condition timing to suit subdivision survey plan or no subdivision survey plan scenario.
Part B – Section 3.3.15	Addition to assist clarify the application of SOAS does NOT apply to deviation from standard during the construction phase. Addition to specify process for certifiers to address construction non conformance as identified during the construction phase of projects.
Part B – Section 3.3.16	Amended certification statement to allow Major Certifiers using their minor certifier registration number to certify design drawings as applicable to minor certification category projects.
Part B – Section 3.3.18	Addition to clarify requirements for design drawings with sub meter installations.
Part B – Section 3.7.1	Addition to clarify application for amendments where live works amendments are occurring.
Part B – Section 4.3	Additions to clarify certifier responsibilities during pre start processing.
Part B – Section 4.3.3	Additions to clarify certifier responsibilities during pre start processing. Addition to reference Early Works and On Maintenance and the requirements for CCTV survey of live sewer connection works. Addition to include minutes for items identified during pre start design review.
Part B – Section 4.4.1	Additions to clarify Construction Certifier inspection responsibilities and process. Additions to assist clarify responsibility separation for Major Certifier and Construction Certifier in relation to construction inspections.
Part B – Section 4.4.2	Addition to clarify Unitywater's quality assurance check record occurrence.
Part B – Section 4.6.1	Addition to include construction works program
Part B – Section 4.6.2	Addition of note to assist clarify Unitywater's expectation of construction works program timeframes relevant to Provisional Certificate of Completion.
Part B – Section 4.6.3	Removal of Rolling Bonds (No longer available)
Part B – Section 4.6.8	Addition to clarify considerations applicable to Provisional Certificate of Completion.
Part B – Section 4.6.9	Addition of requirement for Major Certifier to provide additional information relevant to dwelling construction.
Part B – Section 4.6.10	Addition of action for Unitywater to advise of period not eligible for Provisional Certificate of Completion.
Part B – Section 5	Early Works section expanded to detail all steps instead of referencing alignment to On Maintenance sections.
Part B – Section 6	Addition to process to include On Maintenance Certificate separately from Certificate of Completion.
Part B – Section 6.2.3	Addition of reference to xml file validation process in the Development Portal.
Part B – Section 6.2.5	Removed bank cheque as form of bond payment method (No longer available)
Part B – Section 6.2.6	Addition of reference to easement condition timing as applicable to On Maintenance.
Part B – Section 6.5.1	Amended reference to specify On Maintenance Certificate instead of Certificate of Completion.
Part B – Section 6.5.2	Amended reference to specify On Maintenance Certificate instead of Certificate of Completion.
Part B – Section 6.5.3	Amended reference to electronic permit to work system (ePTWS/Beakon)
Part B – Section 6.5.5	Amended reference to electronic permit to work system (ePTWS/Beakon)
Part B – Section 6.5.6	Addition for CCTV survey requirements applicable to live sewer connection works.
Part B – Section 6.5.7	Addition to clarify process for certification package submission for the On Maintenance Certificate.
Part B – Section 6.8.1.2	Addition of IMPORTANT note for sampling Unitywater's live mains. Amendments to clarify NATA accredited entities and activities.
Part B – Section 6.8.1.4	Addition of performance record details applicable to Notification to Connect processing by Major Certifier.

Part B – Section 7	Addition of information to clarify the separation of On Maintenance from Certificate of Completion
Part B – Section 8.3	Addition of detail to clarify CCTV requirements for Off Maintenance
Part B – Section 8.4	Addition to clarify performance reporting relevant to Construction Certifier pre inspection processing.
Appendix A	Updated Risk Likelihood and Consequence Descriptors and Risk Scoring Matrix